Getting your GCKey: Step-by-Step

1. Type https://fishing-peche.dfo-mpo.gc.ca in your Internet browser and click the button of your preferred language.

2. Click the "Continue to GCKey" button.

Home → DFO eAccess

Choose a secure Sign-In Method

You must sign in to access the Fisheries and Oceans Canada ("DFO") service you requested.

Continue to Sign-In Partner

- Use the same sign-in information you use for other online services (e.g. online banking).
- None of your information (e.g. financial, banking) will be shared with DFO. Your Sign-In Partner will not know which government service you are using.
- You will temporarily leave the DFO web site to use your Sign-In Partner.

► View the full list of Sign-In Partners

Resource Centre

Frequently Asked Questions (FAQs).

Continue to GCKey

- Sign-in with a GCKey user ID and password if you do not use one of the Sign-In Partners.
- Register for a GCKey user ID and password if you do not have one.

3. Click the "Sign Up" button to the right of the screen.

4. Click the "I accept" button to accept the terms and conditions of use.

5. Create your Username by selecting a combination of letters and up to seven numbers, and type it in the box.

   TIP: Write your Username down and keep it in a safe place.

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| Terms and Conditions | Username | Password | Questions and Answers |

Create Your Username

Your Username must contain between eight and sixteen characters, no special characters (for example: %, #, @) and may contain up to seven digits. When creating your Username, we recommend that you:

• make your Username easy for you to remember and hard for others to guess;
• avoid using personal information such as your name, Social Insurance Number (SIN), mailing address or email address;
• always keep your Username secure and do not share it with anyone.

Privacy

Please keep your Username secure. For more information on how your privacy is protected, please refer to our Personal Information Collection Statement.

Create Your Username: **(required)**

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

| Continue | Clear All | Cancel |

Username Checklist

• 8-16 Characters
• No Special Character(s)
• No more than 7 digits

6. Create a password that:
   - is between eight and 16 characters;
   - contains at least one upper case and one lower case letter;
   - contains at least one number; and
   - does NOT contain any of the same three consecutive letters used in your username.

   TIP: Write this information down and keep it in a safe place.

7. Type your password into the box and confirm it by typing it again in the next box. Then, click the "Continue" button.

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Create Your Password

Your Password must be between eight and sixteen characters, contain at least one upper case letter, one lower case letter and one digit, and must not contain 3 or more consecutive characters from your Username.

Create Your Password: (required)

[   ]

Confirm Your Password: (required)

[   ]

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

[Continue]   [Clear All]   [Cancel]

Privacy

Please keep your Password secure. For more information on how your privacy is protected, please refer to our Personal Information Collection Statement.

Password Checklist

- 8-16 Characters
- Does not contain 3 consecutive characters from Username
- Valid characters
- Lower case letter(s)
- Upper case letter(s)
- Digit(s)
- Passwords match

8. Choose a recovery question and type the answer to this question in the "Recovery Answer" box. Then, type in a memorable person and a memorable date, as well as some hints to help you remember your memorable person and memorable date.

TIP: Write this information down and keep it in a safe place.

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Home   GCKey Sign Up Step 4 of 4

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Create Your Recovery Questions, Answers and Hints

Your Recovery Question, Answers and Hints are used to help you if you forget your Password. Please complete all the required fields below to continue the Sign Up process.

Select a Recovery Question: **(required)**

Please select a question...

My Recovery Answer: **(required)**

My Memorable Person: **(required)**

My Memorable Person Hint:

My Memorable Date (YYYY-MM-DD): **(required)**

My Memorable Date Hint:

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

| Continue | Clear All | Cancel |

Privacy

Please keep your Recovery Question, Answers and Hints secure. For more information on how your privacy is protected, please refer to our Personal Information Collection Statement.

Your answers must contain at least three characters and contain no special characters (for example: %, #, @). Your hints must contain at least three characters and may contain letters, numbers and the following punctuation characters: apostrophe ('), comma (,), dash (-), period (.) and question mark (?).

9. Your GCKey is now created. Click the "Continue" button to proceed to the National Online Licensing System.

10. If you have received a DFO Passcode, please refer to the "Recovering an Online Profile-Passcode Reset" Step-by-Step guide. If you are a new DFO client and you are using the system for the first time, please refer to the "Self-registration – Registering a DFO Online Profile" Step-by-Step guide for further instructions on how to set-up your online profile. If you are an existing DFO client and have lost or forgotten your GCKey Username, please refer to the "Online Profile Recovery: Recovery Number and Recovery Question" Step-by-Step guide.

To Contact Client Support:

- Email: fishing-peche@dfo-mpo.gc.ca (please include your name and the DFO Region in which you are located). E-mails will receive a response within a few business days.
- Toll-Free Telephone: 1-877-535-7307. Telephone support is available Monday to Friday from 07:00 to 20:00 (Eastern Time).
- Fax: 613-990-1866
- TTY: 1-800-465-7735