



ESLIP – Quick Reference Guide #1

Scenario – Buyer has existing GCKey, has previously registered with DFO and wants to log into ESLIPs

Electronic Purchase Slip (ESLIP)

Fisheries and Oceans Canada (DFO) is modernizing the way fisheries information is collected and managed across the country as part of a broader government digital transformation.

Electronic Purchase Slips (ESLIPs) introduces a new digital tool for buyers to record and submit fish purchase information.

ESLIPs is available on the DFO website under the Fisheries Integrated Services Hub (FISH).

Before using this FISH guide, buyers must have a GCKey and previously registered with DFO. **If you already have these accounts, please do not create another.**

Sample ESLIP reporting file

Buyers can use this [sample reporting file](#) to record their purchase details and submit them to DFO using ESLIPs. Each row represents one purchase slip for a specific species; multiple rows can be used to capture all purchases for a given reporting period.

Instructions

If you currently have a GCKey and have a National Online Licensing System (NOLS), Fisheries and Catch System (FCS) or Elver Monitoring and Traceability System (EMT) account, you **do not** need to create a new GCKey or re-register with DFO. You can access ESLIP using your existing username and password for GCKey.

To upload your file to ESLIPs, follow the instructions below:

1. Launch [FISH](#)
2. Sign In
 - Use your GCKey or Sign-In Partner (bank login).
 - Complete two-factor authentication.
 - Enter your DFO eAccess profile questions, if asked.
3. On the ESLIP webpage
 - Select the ESLIP tile provided on the FISH homepage.
 - In ESLIP Release 1 you can upload your fish purchase files or upload a file from a third-party commercial tracking system.

4. Verify your buyer details
 - Before you upload your file, review your buyer information for accuracy.
5. Upload your purchase slip file
 - Select 'Start upload'
 - Choose file (Excel or CSV, max file size is 5 MB)
 - (Optional) Add comments
 - Submit
 - Save confirmation code

Still have questions?

Send an email to: DFO.CFISReportingSupport-SCIPSoutienRapport.MPO@dfo-mpo.gc.ca



ESLIP – Quick Reference Guide #2

Scenario – Buyer has not used GCKey before nor have they registered with DFO

Electronic Purchase Slip (ESLIP)

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Electronic Purchase Slips (ESLIPs) introduces a new digital tool for buyers to record and submit fish purchase information.

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Sample ESLIP reporting file

Buyers can use this [sample reporting file](#) to record their purchase details and submit them to DFO using ESLIPs. Each row represents one purchase slip for a specific species; multiple rows can be used to capture all purchases for a given reporting period.

Instructions

If you are new to GCKey and new to DFO, follow these guidelines to create your GCKey and register with DFO before using ESLIPs.

To upload your file to ESLIPs, follow the instructions below.

1. Launch [FISH](#)
2. Create GCKey
 - on the welcome to GCKey page, select Sign Up button
 - accept terms and conditions
 - create your username and password
 - establish account recovery questions and answers and specify an email for account recovery
 - verify your email address
3. Complete two-factor authentication – via mobile phone
 - Recommended option - Select smartphone/tablet as two-factor authentication method; accept terms and conditions.
 - Download two-factor authentication app from Apple Store, Google Play Store or MS Store.
 - Register your device and set up recovery codes.

4. Register with DFO
 - Select self-registration to create a new DFO profile; accept terms and conditions.
 - Complete DFO's registration screens: enter basic details, Canadian postal code and civic address, North American telephone details. Confirm profile details.
 - Complete profile recovery questions.
5. On the ESLIP webpage
 - Select the ESLIP tile provided on the FISH homepage.
 - In ESLIP Release 1 you can upload your fish purchase files or upload a file from a third-party commercial tracking system.
6. Verify your buyer details
 - Before you upload your file, review your buyer information for accuracy.
7. Upload Your Purchase Slip File
 - Select 'Start upload'
 - Choose file (Excel or CSV, max file size is 5 MB)
 - (Optional) Add comments
 - Submit
 - Save confirmation code

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