



APPLICATION FOR THE 2009 SHORT-TERM TRANSITIONAL MEASURES FOR LOBSTER LICENCE HOLDERS

Your Department of Fisheries and Oceans (DFO) Regional Headquarters office will administer the Short-Term Transitional Measures (STTM) program for lobster licence holders. Only applicants who meet the eligibility criteria for the assistance will receive a payment by mail. This document contains the application form for the STTM. Please read these instructions carefully before filling out the form.

In order to apply for the STTM, you must complete your application, sign it in ink, and submit it to your DFO Regional Headquarters.

What is the Short-Term Transitional Measures assistance?

The Short-Term Transitional Measures assistance is a taxable payment designed to assist qualified low-income, dependent lobster licence holders severely harmed by the collapse in market demand for lobster due to the global recession. The STTM is available only during this particularly difficult year.

The Short-Term Transitional Measures Program is meant to:

Provide a taxable payment to qualified low-income, dependent lobster licence holders in order to assist them with financial difficulties caused by reductions in the landed value of their lobster landings in 2009.

Do I Qualify?

To qualify for the STTM assistance DFO must determine that based on its records, you have:

- Held a valid lobster licence in both 2008¹ and 2009¹;
- Earned income from lobster fishing in both 2008 and 2009;
- Had a gross value of lobster landings below or equal to \$50,000 in 2009;
- Experienced at least a 25% decline in your lobster landed value between 2008 and 2009;
- Are lobster-dependent:
 - Your lobster landed value must have represented at least 50% of your total landed value in 2008. Dependency is calculated by dividing your total lobster landed value for 2008 by your total landed value for 2008.
 - Your gross value of lobster landings must have been at least \$2,500 in 2009

¹The dates of program coverage vary according to Lobster Fishing Areas. Please consult the table below to determine your period of eligibility.

Lobster Fishing Area	2008	2009
1 – 26B	January 1, 2008 to December 31, 2008	January 1, 2009 to December 31, 2009
27 - 38	October 1, 2007 to September 30, 2008	October 1, 2008 to September 30, 2009

How do I apply?

You must complete and sign in ink the attached application form. Send your completed application to your DFO Regional Headquarters:

<p>Newfoundland and Labrador Region Fisheries and Oceans Canada Newfoundland and Labrador Region STTM Program Northwest Atlantic Fisheries Centre, East White Hills Road P.O. Box 5667 St. John's, Newfoundland A1C 5X1</p>	<p>Maritimes Region Fisheries and Oceans Canada Maritimes Region STTM Program 176 Portland Street P.O. Box 1035 Dartmouth, Nova Scotia B2Y 4T3</p>
<p>Gulf Region Fisheries and Oceans Canada Gulf Region STTM Program 343 Université Avenue P.O. Box 5030 Moncton, N.B. E1C 9B6</p>	<p>Quebec Region Fisheries and Oceans Canada Quebec Region STTM Program 104 Dalhousie Street Québec, Quebec G1K 7Y7</p>



Is there a deadline?

Yes. You must submit your completed application no later than **January 31, 2010**.

How will the level of my assistance be calculated?

Only DFO licensing and landings records will be used to determine your eligibility. If your application is successful, your assistance payment will be based on 75% of the difference between the value of your 2008 lobster landings and the value of your 2009 lobster landing - up to a maximum of \$5,000.

For more information on eligibility and payment calculation, please visit www.dfo-mpo.gc.ca/fm-gp/peches-fisheries/fish-ren-peche/lobster-homard/stm-assistance-aide-mtct-eng.htm.

The assistance will be received as one lump sum payment.

Any payment you receive under this program is taxable; however, income tax will not be deducted at source from this assistance. DFO will issue a tax information slip in February of the following tax year and the amount of the payment must be reported on your income tax return of the year you received the payment.

Any payment you receive under this program is not insurable and cannot be used for a future Employment Insurance claim.

Who can I speak to for more information?

For more information, or for help completing this form, DFO is your official contact at:

Online	www.dfo-mpo.gc.ca
Call your Regional DFO Headquarters at:	Gulf : 1-888-854-4853 Maritimes: 1-877-525-7466 Newfoundland: 1-877-288-5252 (English) 1-888-854-4853 (French) Quebec: 1-877-672-7131
Visit	your DFO Licence office or your Regional DFO Headquarters

Important note

Incomplete applications will be rejected and returned to the applicant



APPLICATION FOR THE 2009 SHORT-TERM TRANSITIONAL MEASURES FOR LOBSTER LICENCE HOLDERS

Privacy statement

The information you provide on this form is collected under the authority of the *Department of Fisheries and Oceans Act* and the *Atlantic Fisheries Restructuring Act* for the purpose of determining your eligibility for the 2009 Short-Term Transitional Measures (STTM) - Lobster. DFO and Human Resources and Skills Development Canada (HRSDC) (hereinafter "Service Canada") will retain information on each application form along with assistance amounts.

Completion of this form is voluntary. However, failure to complete this form will mean that you will not qualify for the assistance. By signing and submitting this form, you agree to allow Fisheries and Oceans Canada to share your personal information with Service Canada for the purposes of administering this program. **Service Canada will only use your SIN information to authenticate your identity; to issue payment and to issue the required tax documentation.** Please note that limited personal information will be provided to Public Works and Government Services Canada for issuance of a cheque, and to Canada Revenue Agency for tax purposes.

The information you provide will be retained in a Personal Information Bank which is currently under development for this program. Under the provisions of the *Privacy Act*, individuals have the right to the protection of, and access to, their personal information. Instructions for obtaining this information are outlined in the government publication entitled *Info Source*, a copy of which can be obtained at your local Service Canada Centre. *Info Source* is also available on the web at <http://infosource.gc.ca>.

Qualifying

In determining whether or not you qualify for the assistance, DFO will rely on its own records of your lobster landed values for both 2008 and 2009, and your total landed values for 2008.

Social Insurance Number Collection

Service Canada will use the SIN of successful applicants to **authenticate their identity; to have cheques issued and to have the required T4A tax documentation issued.**

Terms and Conditions of Payment

In order to receive assistance all pages A, B, and C of the application must be printed on individual sheets, the application must be filled out in ink, and all five parts must be received by your DFO Regional Headquarter (address below). Service Canada will authenticate your SIN in order to properly identify you as the applicant on this form, to issue payment and to issue you the required T4A for declaration of income for tax. If there is a problem with the authentication of your SIN, then you may be contacted by Service Canada and be required to go to your nearest Service Canada office to update your SIN information. Problems with authentication may result in your assistance payment being delayed or denied. No payments will be made after March 31st, 2010.



Print on one side only

Part 1.0 - Personal Information		Application Serial Number: _____
(Part 1.0, 2.0 & 2.1, 3, 4 & 5 all must be submitted together)		
<p>Note Fields marked by an asterisk (*) are mandatory. You must complete these fields to apply for the Short-Term Transitional Measures Program. All forms must be completed using ink.</p>		
<p>*1. Social Insurance Number (Service Canada will use the SIN in order to validate your name and address; to have cheques issued, and to have the required T4A tax documentation issued):</p>		
<p>*1a. Fisher Identification Number (DFO will use your FIN to access information on your landings)</p>		
*2. Last name	*3. First name	4. Initials

APPLICATION PAGE A



Print on one side only

Part 2.0 – Personal Information		Application Serial Number: _____
(Part 1.0, 2.0 & 2.1, 3, 4 & 5 all must be submitted together)		
<p>Note Fields marked by an asterisk (*) are mandatory. You must complete these fields to apply for the Short-Term Transitional Measures Program. All forms must be completed using ink.</p>		
*1. Last name	*2. First name	3. Initials
*4. Date of birth (dd-mm-yyyy)	*5. Fisher Identification Number (DFO will use your FIN to access information on your landings):	
*6. Out of which LFA do you fish?	*7. In which Province is your LFA located?	
*8. Telephone number	9. Alternate telephone number	
*10. Home address		
*10a. Number and street (app. No., P.O. Box, Other)		
*10b. City/Town		
*10c. Province	*10d. Postal Code	
11. Mailing address (* if different from home address)		
11a. Number and street (app. No., P.O. Box, Other)		
11b. City/Town		
11c. Province	11d. Postal Code	
12. Which official language do you prefer to use to communicate with DFO? <input type="checkbox"/> English <input type="checkbox"/> French		

APPLICATION PAGE B



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Part 2.1– Declaration / Signature		Application Serial Number: _____
(Part 1.0, 2.0 & 2.1, 3, 4 & 5 all must be submitted together)		
All forms must be completed using ink.		
<ul style="list-style-type: none"> ▪ I declare that to the best of my knowledge, the information provided on this application is true and complete in every respect. I understand that it is a criminal offence to knowingly make false statements. ▪ I also understand that any payment I receive as a result of a misleading statement or inaccurate information is recoverable by the Government of Canada as a debt to the crown. ▪ I understand that any payments I receive under this program are taxable. ▪ I understand that the issuance payments and the determination of their respective amounts are fully discretionary on behalf of DFO. 		
_____	_____	
Applicant's signature	Date (dd-mm-yyyy)	
<p>The information in this application will be shared between the Fisheries and Oceans Canada and Service Canada for the purpose of administering and auditing this program.</p> <p>Incomplete applications will be returned to you at the mailing address you have provided</p>		
Part 3 – Where to send your application		
Please send your application to:		
Newfoundland and Labrador Region Fisheries and Oceans Canada Newfoundland and Labrador Region STTM Program Northwest Atlantic Fisheries Centre, East White Hills Road P.O. Box 5667 St. John's, Newfoundland A1C 5X1	Maritimes Region Fisheries and Oceans Canada Maritimes Region STTM Program 176 Portland Street P.O. Box 1035 Dartmouth, Nova Scotia B2Y 4T3	
Gulf Region Fisheries and Oceans Canada Gulf Region STTM Program 343 Université Avenue P.O. Box 5030 Moncton, N.B. E1C 9B6	Quebec Region Fisheries and Oceans Canada Quebec Region STTM Program 104 Dalhousie Street Québec, Quebec G1K 7Y7	
Part 4 – Recommendation		(to be completed by a DFO official)
The above application for the Short-Term Transitional Measures is: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved 		
Signature of DFO representative	Date (dd-mm-yyyy)	
Part 5 - Date information send to Service Canada (dd-mm-yyy)		
Signature of DFO representative	Date (dd-mm-yyyy)	

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